Agenda

October 10, 2006
10:00 AM – 12:00 PM

Caltrans
1304 O Street, Suite 200
Sacramento, CA 95814
Contact: Penny Freeman
(916) 323-7114

Meeting called by: Rachel Falsetti

Facilitator: Abhijit Bagde

Recorder/Time Keeper: Tracy Hendrickson

Agenda Topics

Item	Description	Time	Presenter
1	Topics/Agenda/Introductions	10:00	Abhijit Bagde
2	Ground Rules	10:05	Abhijit Bagde
3	Approval of the 08/01/2006 CFPG meeting minutes	10:10	Abhijit Bagde
4	Announcements and updates	10:15	All
5	**Follow-Up Items from last meeting:** • Caltrans will take the lead in setting a meeting with Caltrans Local Assistance and FHWA re: the programming of non-constructible projects - Before the next CFPG Meeting	10:20	CT
6	Prior year CMAQ/RSTP Information	10:25	Cathy Gomes
7	SB 1587 and Revised CMAQ Estimates	10:35	Cathy Gomes
8	2007 FSTIP Approval (Handout)	10:45	CT/FHWA/FTA
9	EcoInteractive's ProjectTracker Software (Handout)	11:15	Anne Happel
10	FTA projects/applications from 2004 FTIPs	11:30	Ted Matly
11	Annual listings of obligated projects	11:35	Abhijit Bagde
12	Follow-up Items:	11:40	Abhijit Bagde
13	Open Forum & Next meeting date and location: **Date** **Place** November 28 SACOG	11:45	All

CALIFORNIA FEDERAL PROGRAMMING GROUP (CFPG)
MEETING MINUTES – October 10, 2006

The CFPG meeting was held at the Department of Transportation (Caltrans) in Sacramento from 10:00 a.m. to 12:00 p.m.

1. Topics/Agenda/Introduction:

The meeting started with the self-introduction of attendees.

2. Ground Rules:

Abhijit Bagde, Caltrans, Federal Programming, went over the ground rules for the meeting:

- Since there are phone participants, everyone who speaks should state his/her name and agency.
- Keep comments as brief as possible.
- Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits.
- Turn off cell phones and limit interruptions.
- This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard.
- Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds.
- Respond to follow-up items and meeting notices by the deadlines.
- Except for follow-up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record."
- When not speaking, phone participants to keep their phones on mute if possible.

3. Approval of 8/01/06 CFPG meeting minutes:

The meeting minutes for August 1, 2006, were approved with no changes.

4. Announcements and updates:

- Sue Kiser, FHWA, announced some personnel changes. Effective October 1, 2006:

  o Mayela Sosa has been reassigned to the California Division/Project Development. Wade Hobbs will be the temporary contact for Mayela's position.

  o Leigh Levine is transferring to the New Hampshire office at the end of the month. Steve Luxenburg will be the temporary contact for Leigh's position.

o   Rachel Falsetti, Caltrans, Federal Programming, announced there will be a TRB Programming conference in Seattle on November 12-14, 2006. She will send information out upon request.

o   Rachel announced Rambabu Bavirisetty has been promoted as Office Chief for the Office of System and Research Analysis which maintains the CTIPs database.

5. **Follow-up:**

Caltrans Local Assistance will meet with FHWA regarding the programming of non-constructible projects and expects to have resolution before the November 28, 2006, CFPG meeting. Abhijit will distribute information to the group once it is received.

6. **Prior Year CMAQ/RSTP Information:**

Cathy Gomes, Caltrans, Federal Programming, stated the prior year CMAQ/RSTP apportionments have been revised for 2003/04 and the final for 2004/05 and 2005/06. Local Assistance will adjust the unobligated apportionment balances based on these revisions.

7. **SB 1587 and Revised CMAQ Estimates:**

Senate Bill 1587 is a two year phase out of CMAQ for AMBAG and Santa Barbara. It will be 50% in 2006/07 and 25% in 2007/08. The advanced apportionment information should be out this week or next week.

The CMAQ Annual Report is coming soon. It will be the same process. Cathy will email the link where projects are entered. The password may have to be reset. This information will be provided by Cathy as well.

Sue Kiser, FHWA, stated they are still conducting 100% verification for all projects. Before authorization can be provided for CMAQ projects, an emission benefit needs to be provided. The emissions benefit should have the same information as in the annual report. It may be provided to Caltrans Local Assistance. Local Assistance will enter the information into the FADS database, where it will be transmitted to FHWA.

LINK TO SB 1587:   http://www.leginfo.ca.gov/pub/bill/sen/sb_1551-1600/sb_1587_bill_20060929_chaptered.html

8. **2007 FSTIP Approval** (Handout: 2007 FSTIP Approval Letter)**:**

Rachel Falsetti announced the 2007 FSTIP was approved on October 2, 2006. She thanked everyone who worked on it. There are still a few issues outlined in the approval letter to address.

• Caltrans Budgets and FHWA will be working on the issue of advanced construction.
• Item 3 – eight MPOs still need to provide their response to public comments to FHWA, FTA and Caltrans within sixty days of the FSTIP approval (October 2, 2006).

- Item 4 – Rural non MPOs - air quality issues. Caltrans is taking care of this.
- Item 5 – Sue Kiser, stated MPOs cannot have projects in the TIP that are not reflected in the plan. If they are not in the plan, they are not approved for inclusion into the FSTIP.
- The TIP needs to be consistent with the Plan. In addition, the project sponsor must now provide TIP and Plan identification numbers at project authorization.
- Total project costs need to be provided. This can be added in the project description area or the comments area of CTIPs (as long as the public can see the information). The TIP and Plan also will need to be updated to reflect the current cost estimates. This also provides an opportunity for project costs to be validated.
- MPOs were advised not to delete funds obligated in prior years from the FTIP.

Sue Kiser also discussed the draft proposed financial template. FHWA is hoping to roll this out to a sample group via a web cast sometime in late October (FHWA to forward to Rachel Falsetti; Rachel will distribute to MPOs, RTPAs, etc.). The template will consist of a spreadsheet for the financial data and documentation to support the information on the spreadsheet. It is anticipated this worksheet will be acceptable for the TIP and Plan.

9. EcoInteractive's Project Tracker Software:

Anne Happel, EcoInteractive Environmental Data Solutions, provided a description of ProjectTracker for managing transportation projects.

Handout: ProjectTrackerDataSheet2006.pdf

10. FTA Projects/Applications from 2004 FTIPs:

Ted Matly, FTA, stated to make sure projects are programmed in the 2007 FSTIP before FTA grant funds are awarded. Prior year funds need to be identified in the current information. MPOs should contact their FTA Planning Coordinator (for fund availability) if you have any questions.

11. Annual Listings of Obligated Projects:

Programming will transmit the list of prior year obligations to MPOs sometime next week. MPOs are responsible for obtaining information from FTA.

12. Follow Up Items:

1. Caltrans will take the lead in setting a meeting with Caltrans Local Assistance and FHWA re: the programming of non-constructible projects.   By next CFPG meeting

2. Caltrans will send Annual Listings of Obligated Projects for FY 2005/06 to MPOs.   By 10/20/06

3. FHWA will send information on web cast for financial summary template.   N/A

4. FHWA to provide guidance on programming of safety projects (if TIP amendments for safety projects can be processed if the TIP and Plan are not SAFETEA-LU compliant.   By next CFPG meeting

13. Next Meeting Information:

The next CFPG meeting will be held on Tuesday, November 28, 2006, at SACOG in Sacramento. Abhijit Bagde will provide the 2007 CFPG Meeting Schedule at this meeting.

ProjectTracker

Managing Transportation Projects

ProjectTracker gives MPOs and RTPAs tools to gain control of and easy access to up-to-date transportation project data. ProjectTracker streamlines communication by effectively electronically linking regional staff, local agencies, and state databases. ProjectTracker provides an array of real-time interactive management reports, saving significant staff time and resources previously spent collecting and assembling data. The ProjectTracker solution supports diverse business needs from managing transportation projects, producing RTP/RTIP reports, financial constraint analysis, GIS maps, to tracking payments of regional transportation tax dollars.

IMPLEMENTATION

EcoInteractive provides ProjectTracker software as a service to MPOs and RTPAs via the Internet. Because no two agencies are completely alike, EcoInteractive customizes ProjectTracker for individual agencies. We work to provide the best value and quickest time frame to meet your specific implementation needs.

Annual ProjectTracker service packages include Help Desk support and technical support. This means that as your needs change, EcoInteractive will quickly respond.

EcoInteractive
ENVIRONMENTAL DATA SOLUTIONS

FEATURES

Project Management
Enables project managers to track information and funding for individual project versions for a specific adoption of an amendment. Includes spell check and other QA features.

Electronic Submission
Easy to use tools for local agencies to electronically submit new projects, carry-over projects, or amend projects.

Review & Notification of Electronic Submission
Robust tools enable MPO or RTPA staff to review electronic project submissions. Highlights new changes to the project to streamline the review process. Includes automated email notifications.

Financial Constraints Manager
Provides easy, complete and efficient, real-time financial analysis to manage and track total revenues, programmed, and remaining balance for funds.

Local Project Manager
Enables robust tracking of local transportation projects outside of the state FTIP. Allows MPOs and RTPAs to track, store, and report all of their transportation data in a single data management system.

Automated Data Exchange
Streamlines reporting and uploading to state data management systems (CTIPs) and downloading/import of STIP and SHOPP data. Fully compliant with the new Caltrans FASS system.

Adoption Manager
Efficiently provides status and summary information for each project from the previous document cycle.

Non-Federal Funds Match Alert
Provides an easy to use interface to track non-federal fund match requirements.

ProjectTracker GIS Net
Extensively developed technology seamlessly connects all ProjectTracker modules with a GIS interface.

Document Archiver
Enables organizations to upload and immediately share electronic documents.

User Profile Manager
Allows MPO/RTPA staff to easily "point and click" to manage any user's access to various screens and reports.

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
CALIFORNIA DIVISION
650 Capitol Mall, Suite 4-100
Sacramento, CA. 95814
October 2, 2006

IN REPLY REFER TO
HDA-CA
Document #: S49584

Mr. Will Kempton, Director
California Department of Transportation
1120 N Street
Sacramento, CA 95814

Attention: Federal Resources Office, MS #82
               For Ross A. Chittenden, Transportation Programming

Dear Mr. Kempton:

SUBJECT: California 2007 Federal Statewide Transportation Improvement Program

We have completed our review of California's proposed 2007 Federal Statewide Transportation
Improvement Program (2007 FSTIP), Statewide Planning Certification and related supporting
documentation that was submitted by the California Department of Transportation (Department)
to the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA)
by letter dated August 31, 2006. We have also completed our reviews of the Association of
Monterey Bay Area Governments (AMBAG) and Santa Barbara County Association of
Governments (SBCAG) 2007 Federal Transportation Improvement Programs (FTIPs) that were
submitted by the Department for approval and inclusion in the 2007 FSTIP by letters dated
September 15, 2006, and September 22, 2006, respectively.

Section 450.220 of Title 23, Code of Federal Regulations requires the State to submit the entire
proposed FSTIP concurrently to the FTA and the FHWA at least every two years for approval.
California's proposed 2007 FSTIP includes the listings for proposed transportation projects that
are located outside the planning area boundaries of the State's designated Metropolitan Planning
Organizations (MPOs), and incorporates by reference those projects listed in the 2007 Federal
Transportation Improvement Programs (FTIPs) adopted by the State's MPOs and approved by
the Governor. Once approved by the FTA and FHWA, California's 2007 FSTIP will supersede
the State's 2004 FSTIP that was approved by FHWA and FTA on October 4, 2004, and any
subsequent amendments to the 2004 FSTIP.

Based on our review of the information submitted with the State's proposed 2007 FSTIP,
including revenue and proposed project funding information required to demonstrate financial
constraint, and documentation for statewide and metropolitan planning process in support of
California's Statewide Planning Certification, we are approving California's proposed 2007
FSTIP subject to the following conditions:

1. The conversion of advance construction (AC) projects is approved through March 31, 2007, by which time the Department will provide FHWA and FTA with additional information detailing the uses, planning and programming procedures, and administrative management of projects utilizing AC.

2. For Sacramento Regional Transit (RT) projects programmed in SACOG's FTIP, our approval applies only to projects proposed for inclusion in the first year (FY 2006/07) of the FSTIP. The preliminary results of the 2006 SACOG Planning Certification review by FTA and FHWA indicated that the project selection and programming process for Sacramento Regional Transit projects have not been fully compliant with the programming requirements of 23 CFR 450.310. We are withholding FSTIP programming approval for those Sacramento RT projects proposed for inclusion in the 2007/08 and 2008/09 program years of the 2007 FSTIP pending further action by SACOG to demonstrate compliance with 23 CFR 450.310 for the Sacramento Regional Transit projects listed in the SACOG 2007 FTIP. Consistent with the pending Certification review findings and within one year of the date of this federal FSTIP approval, SACOG must demonstrate compliance with the planning and programming requirements of 23 CFR 450.310 for Sacramento Regional Transit projects proposed for inclusion in the 2007 FSTIP.

3. Projects in the AMBAG, COFCG, KCAG, MCTC, Shasta, SLOCOG, Tahoe and TCAG metropolitan areas are conditionally approved for inclusion in the FSTIP pending the MPOs submission of documentation within 60-days of our approval action to the Caltrans Programming Division, the FHWA, and the FTA demonstrating the explicit consideration of comments provided during TIP development as required by 23 CFR 450.212(a)(5).

4. The listed program phase for the following projects are excluded from this approval action because, as proposed, these projects are located in a non-MPO planning areas designated as non-attainment or maintenance for National Ambient Air Quality Standards and require an air quality conformity determination prior to the programming of funding for project implementation phase(s) in the FSTIP:

CTIPS ID	Project	Phase	Year
130-0000-0541	Dorsey Drive Interchange	RW	2007/08
		CON	2008/09
130-0000-0619	Combie to Grass Valley Widening	RW	2008/09
230-0000-0091	Rawhide Road Over Woods Creek Bridge	RW	2006/07
130-0000-0913	E. Sonora Bypass Stage II	RW	2006/07
130-0000-0268	Manzanar 4-lane expressway	CON	2008/09
130-0000-0269	Independence 4-lane expressway	RW	2006/07
		CON	2008/09
130-0000-0270	Black Rock 4-lane expressway	RW	2006/07
		CON	2007/08

5. Any project, or project phase, listed in a MPO FTIP, that is not included in the MPO's Regional Transportation Plan, is not approved for inclusion in the FSTIP.

Our FSTIP approval action includes project listings that indicate no funds are proposed for obligation during the three-year program period from 2006/07 to 2008/09. Project funding included in the FSTIP and proposed for obligation before FY 2006/07 or after FY 2008/09 is accepted for information only. We remind the Department and MPOs that Federal funds cannot be obligated for any phase (i.e. PE, ROW, CON) of these projects until the project listing in the 2007 FSTIP is amended to reflect the total amount of federal/state/local funding proposed for the project (or phase), and the program year (i.e. 2007, 2008, 2009) of the proposed obligation of funds.

FHWA is currently verifying, on a continuing basis, the FSTIP listing for all projects needing a FHWA funding action. To assist FHWA staff in the prompt and accurate verification of the FSTIP listing for projects needing a FHWA funding action, we ask that the Department work with each of California's MPOs to obtain and submit to FHWA, within 60 days, the current lists of the individual projects that are included in the grouped project listings developed by the MPOs for inclusion in the 2007 FTIP/FSTIP.

Sections 450.324(g) (2) and 450.216(a) (8) (ii) of the Statewide and Metropolitan Planning Regulations require that the estimated total cost for each listed project be included in the FSTIP. Our reviews of the 2007 FTIPs and FSTIP indicate that the total project cost is not consistently being included in the FTIPs/FSTIP for a significant portion of listed projects. Beginning with the first FSTIP and FTIPs prepared subsequent to the State's 2008 STIP development process, each project listing proposed for inclusion in the FTIP or FSTIP, including grouped project listings, shall include the total estimated cost for each listed project(s) as a condition for FHWA/FTA programming approval. We are available to provide assistance to the Department and California's MPOs through the California Federal Programming Group (CFPG) in meeting these total estimated project cost programming requirements.

We are approving the 2007 FSTIP with the understanding that the eligibility of individual projects for funding is subject to the applicant's satisfaction of all administrative requirements. This joint FHWA and FTA approval of the FSTIP does not constitute an eligibility determination for the federal funds proposed for obligation on the listed projects. If you have questions or need additional information concerning our approval of the 2007 FSTIP, please contact Wade Hobbs of FHWA at (916) 498-5027, or by email at wade.hobbs@fhwa.dot.gov.

Sincerely,

Leslie T. Rogers
Regional Administrator
Federal Transit Administration

For
Gene K. Fong
Division Administrator
Federal Highway Administration

c: (e-mail)

EPA, Region IX
ARB
Caltrans:
  Federal Resources
  Local Assistance
  Transportation Programming
  Transportation Planning
Bureau of Indian Affairs, Kanu Patel, 2800 Cottage Way, Sacramento CA 95825
All California MPOs (18)
FTA Region IX, R. Sukys
FHWA:
  LA Metro Office, G. Balmir
  CFLHD
  NV Division

cc:
2007 FSTIP Binder

WHobbs/ac